

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE - TUESDAY, 16 JANUARY 2018

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Conveners Opening Remarks</u>	<u>The Committee resolved:</u> (i) to agree to consider item 11.1 (Regional Skills Strategy) following item 6.3 on today's agenda; and (ii) otherwise note the information provided.	Democratic Services	Iain Robertson
2	<u>Members are requested to determine whether any urgent business be considered</u>	<u>The Committee resolved:</u> To note there was no urgent business.	Democratic Services	Iain Robertson
3	<u>Members are requested to determine that any exempt business be considered with the press and public excluded</u>	<u>The Committee resolved:</u> To consider item 15.1 with the press and public excluded.	Democratic Services	Iain Robertson
4	<u>Declarations of Interest</u>	<u>The Committee resolved:</u> To note the declarations of interest intimated by Councillors Bell, Jackie Dunbar, MacDonald, Nicoll and Jennifer Stewart.	Democratic Services	Iain Robertson

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5	<u>Deputation Requests</u>	<u>The Committee resolved:</u> To note that no deputation requests had been received.	Democratic Services	Iain Robertson
6	<u>Minute of Previous Meeting of 8 November 2017 - for approval</u>	<u>The Committee resolved:</u> (i) to instruct the interim Director to review the frequency of CHI performance reporting, with a view to having a performance report presented to Committee during every meeting cycle for public scrutiny; and (ii) otherwise approve the minute as a correct record.	CHI Director Democratic Services	Bernadette Marjoram Iain Robertson
7	<u>Committee Business Statement</u>	<u>The Committee resolved:</u> (i) in reference to item 29 (Review of Free Bus Travel and Safe Routes to Lochside Academy), to request a review of the reporting date of August 2019 and thereafter circulate a response to members; (ii) to remove items 10 (Blue Badge Enforcement), 14 (Refuge Crossing at North Deeside Road) and 15 (Introducing a 20mph speed limit on Lower Gray Street) from the Business Statement; and (iii) otherwise note the Business Statement.	Head of Planning and Sustainable Development Democratic Services	Eric Owens Iain Robertson
8	<u>Motions List</u>	<u>The Committee resolved:</u> (i) to remove item 7 (Motion from	Democratic Services	Iain Robertson

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	the options appraisal should be the costs and detail of restoring the island garden and trees to its original state and whether the options provided will have an impact on the Great Aberdeen Run, and thereafter report back their findings to the most appropriate committee.	solution for the site taking into account the needs of the Great Aberdeen Run and the local community, and thereafter report their findings to the most appropriate committee.		
12	<p><u>Motion by Councillor Delaney</u></p> <p>That Committee:-</p> <ol style="list-style-type: none"> Notes the decision of Council of 29 June 2016 to permit buses, cyclists and pedestrians to use the “shared surface” proposed for Broad Street; Notes the concerns raised by people with visual, hearing and mobility loss regarding the safe use of the planned “shared surface” on Broad Street; Agrees that in the interests of public safety Broad Street should be fully pedestrianised between its junctions with Upperkirkgate and Queen Street and to instruct the Head of Public Infrastructure and Environment to commence the traffic regulation order for this measure with costs for this legal process to 	<p><u>The Committee resolved:</u></p> <ol style="list-style-type: none"> Agrees that changing the Council’s policy on Broad Street, before we have seen the impact of buses, cycles and pedestrians using the shared space, will have significant implications for our established transport strategy agreed at the Communities, Housing and Infrastructure ‘Committee’ on 20th January 2016. Notes that there may also be implications for the funding already secured from Sustrans in support of the delivery of the project; Agrees that the existing Traffic Regulation Order would have to be amended and any such amendment would require to go through a lengthy legal process. This two stage process is likely to cause delays to the completion of the scheme and it would be May 2018 at the earliest before the legal process could be completed, noting this process would be open to objections, particularly from the public 	<p>Head of Planning and Sustainable Development</p> <p>Head of Planning and Sustainable Development</p>	<p>Eric Owens</p> <p>Eric Owens</p>

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	<p>be met from contingencies and to report to the appropriate committee in this regard; and</p> <p>4. Instructs the Interim Head of Planning and Sustainable Development to explore with Sustrans any funding implications which may arise from this change and to report this to the appropriate committee.</p>	<p>transport operators which may result in the requirement for a Public Hearing, extending the timescale for delivery by a further 6 to 9 months;</p> <p>(iii) Agrees to proceed with the full implementation of the Broad Street partial pedestrianisation as previously agreed at Council on 29th June 2016;</p> <p>(iv) Instructs the Interim Head of Planning and Sustainable Development to carry out a full review of the Broad Street partial pedestrianisation, (one year after opening) on the effectiveness of the scheme, the implications on the City centre network, the CCMP and reporting back with recommendations taking into consideration (b) above to members at the earliest opportunity; and</p> <p>(v) to refer the Notice of Motion to Full Council in terms of standing order 31.1.</p>	<p>Head of Planning and Sustainable Development</p> <p>Head of Planning and Sustainable Development</p> <p>Democratic Services</p>	<p>Eric Owens</p> <p>Eric Owens</p> <p>Martyn Orchard – for agenda</p>
13	<u>None received at this stage</u>	<p><u>The Committee resolved:</u> To note there were no referrals from Council or from other committees or sub committees.</p>	N/A	N/A
14	<u>CHI Financial Performance - Q2 2017-18 - CHI/17/289</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the General Fund forecast revenue position;</p> <p>(ii) to note the HRA forecast revenue position;</p> <p>(iii) to note the Trading forecast revenue position;</p>	Finance	Helen Sherrit

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		<ul style="list-style-type: none"> (iv) to note the General Fund and HRA capital position; (v) to agree the list of Housing Capital Virements; (vi) to request presentation standardisation across the appendices for future reports; (vii) to request that a written response be circulated to members on additional staffing costs within Directorate Support on page 75; and (viii) to request further detail on costs and identified risks associated with the redevelopment of Provost Skene House. 		
15	<u>Police Scotland Performance Report - April - September 2017</u>	<p>The Committee resolved:</p> <ul style="list-style-type: none"> (i) to note the report; and (ii) to thank Police Scotland officers for a well presented report. 	Police Scotland	Campbell Thomson
16	<u>Scottish Fire and Rescue Service Local Plan</u>	<p>The Committee resolved:</p> <ul style="list-style-type: none"> (i) to welcome Bruce Farquharson as the new SFRS liaison officer to the Committee; (ii) to send the Committee's best wishes to Mike Dickson on his retirement; and (iii) to approve the new local plan for introduction on 1 April 2018. 	Scottish Fire and Rescue Service	Bruce Farquharson
17	<u>Facilitating Mixed and Balanced</u>	The Committee resolved:	Head of Planning	Eric Owens

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	<u>Communities - CHI/17/292</u>	To instruct the interim Head of Planning and Sustainable Development to include the topics of HMO Overprovision and Student Accommodation Overprovision within the Main Issues Report for the next Local Development Plan to facilitate mixed/balanced communities.	and Sustainable Development	
18	<u>Shaping Middlefield Triangle - CHI/17/293</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the outcome of the market testing exercise instructed by this Committee on 29 August 2017;</p> <p>(ii) to instruct the Head of Land and Property Assets to openly market the site in accordance with Aberdeen City Council's aspirations and report back with the outcome to a future and appropriate Committee in due course;</p> <p>(iii) to note the outcome of the further dialogue with the Council's Economic Development Service regards potential demand for business incubator units in the Triangle Site note and that this option will not progress any further at this stage;</p> <p>(iv) to note the outcome of the further dialogue with Education and Children's Services in relation to potential demand for land in the Middlefield area for Early Learning, Childcare provision and staff training facility and note that this option will not progress any further;</p> <p>(v) to congratulate residents of Middlefield and partners for their work</p>	<p>Communities and Housing</p> <p>Head of Land and Property Assets</p>	<p>Kay Diack/Martin Smith</p> <p>John Quinn</p>

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		<p>(vi) in improving Middlefield, work that has seen the area recognised in the top 3 of Scotland most improved place; to welcome the SNP Councillors support of the Labour, Conservative and Independent Alliance administration's policy for the relocation of tenants from the Middlefield triangle affected by the re-aligned road; and</p> <p>(vii) instructs the interim Director of Communities Housing and Infrastructure to write to Kevin Stewart MSP, Minister for Local Government and Housing requesting full compensation for the relocation of tenants in the Middlefield Triangle site and demolition of the Housing caused by Transport Scotland's re-routing of this road.</p>	CHI Director	Bernadette Marjoram
19	<p><u>Aberdeen City Local Housing Strategy 2018 - 2023 Progress Update and Homelessness Strategy - CHI/17/290</u></p>	<p>The Committee resolved:</p> <p>(i) to note the progress made in relation to the Aberdeen City Local Housing Strategy 2018 – 2023 as outlined in this report at 3.1 – 3.14;</p> <p>(ii) to approve Chapter 4 'Homelessness' of the Aberdeen City Local Housing Strategy 2018 – 2023 at Appendix 1;</p> <p>(iii) to approve the Homelessness Joint Delivery Plan at Appendix 2;</p>	Communities and Housing	Mel Booth/Alana Nabulsi

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		<p>(iv) to approve the Housing First test for change categories as outlined in this report at 3.27;</p> <p>(v) to approve changes to the Housing Allocations Policy and allow those applicants designated as 'Housing First' to be given high priority on the Urgent Housing List, from the date they were accepted under the Housing First Criteria as outlined in this report at 3.27;</p> <p>(vi) to approve changes to the Housing Allocations policy so that the needs of Housing First applicants can be matched with choice of housing area, where possible as outlined in this report at 3.27; and</p> <p>(vii) to approve a common outcomes framework for housing support.</p>		
20	<u>Participation Requests - CHI/17/270</u>	<p>The Committee resolved:</p> <p>(i) to approve the Participation Requests Procedure at Appendix 1;</p> <p>(ii) to delegate authority to the Head of Communities and Housing to implement and manage the Participation Request procedure;</p> <p>(iii) to delegate authority to all Chief</p>	<p>Communities and Housing</p> <p>Head of Communities and Housing</p> <p>All Chief Officers</p>	<p>Neil Carnegie</p> <p>Derek McGowan</p> <p>All Chief Officers</p>

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		<p>Officers, following consultation with the relevant committee convenor(s) and where relevant local members to determine Participation Requests and the outcome improvement processes to apply and to report back to Committee where necessary; and</p> <p>(iv) to delegate authority to the Director of Communities, Housing and Infrastructure following consultation with the Head of Legal and Democratic Services to review and amend the Participations Requests Procedure as required and within the scope of legislation.</p>	CHI Director/Head of Legal and Democratic services	Bernadette Marjoram/Fraser Bell
21	<p><u>Aberdeen City Region Hydrogen Strategy 2015-25 Update - CHI/17/303</u></p>	<p>The Committee resolved:</p> <p>(i) to note progress to date in delivering the Aberdeen City Region Hydrogen Strategy and Action Plan 2015-2025 and continue to support its delivery through the Council's current approved hydrogen projects;</p> <p>(ii) to note the wider national policy context within which the Strategy is being delivered and approve the following key actions to allow Aberdeen to cement its position as one of the leaders in hydrogen within Scotland, the UK and Europe:</p> <p>(iii) to continue to support the delivery of the Hydrogen Strategy and Action</p>	Economic Development	Andrew Win

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		<p>Plan programme and the actions as outlined in Table 3;</p> <p>(iv) to note specific project proposals and their associated funding mechanisms will be progressed through established governance routes in due course;</p> <p>(v) to instruct a review of all Council policies within fleet, transport, energy, economic and environment to support the adoption of hydrogen;</p> <p>(vi) to nominate Councillor Bell as a Hydrogen Champion for the Hydrogen Transport Economy (HyTrEc2) project, of which Aberdeen City Council is the Lead Partner; and</p> <p>(vii) to request that a written response be circulated to members with further detail on bus availability for the Aberdeen Hydrogen Bus Project on page 249.</p>		
22	<p><u>Developing an Energy Plan for Aberdeen - CHI/17/299</u></p>	<p>The Committee resolved:</p> <p>(i) to approve procurement of a consultant to develop an Energy Plan for Aberdeen city and instruct the Interim Head of Planning and Sustainable Development following consultation with the Head of Commercial and Procurement to undertake the necessary procurement procedures;</p> <p>(ii) to approve the total estimated</p>	<p>Head of Planning and Sustainable Development/Head of Commercial and Procurement Services</p> <p>Planning and</p>	<p>Eric Innes Owens/Craig</p> <p>Terri Vogt</p>

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		<p>expenditure for the procurement as detailed in this report; and</p> <p>(iii) to instruct the Interim Director of Communities, Housing and Infrastructure to report back to CH&I Committee when the plan is complete.</p>	<p>Sustainable Development</p> <p>CHI Director</p>	Bernadette Marjoram
23	<u>European Funding Bids - CHI/17/304</u>	<p><u>The Committee resolved:</u></p> <p>(i) to instruct the Director of Communities, Housing and Infrastructure to develop and submit an application in respect of Horizon 2020's Smart Cities Programme, due for submission in February 2019;</p> <p>(ii) to approve the travel of two officers on two separate occasions to Sofia, Bulgaria to attend project development meeting, subject to budget approval;</p> <p>(iii) to approve participation of Aberdeen City Council as a consortium partner in the SMARTEES project described below; and</p> <p>(iv) to authorise the Director of Communities, Housing and Infrastructure to take (or arrange for the taking of) any actions which are necessary or expedient in connection</p>	<p>CHI Director</p> <p>Planning and Sustainable Development</p> <p>Planning and Sustainable Development</p> <p>CHI Director/Head of Legal and Democratic Services/Head of Commercial and Procurement</p>	<p>Bernadette Marjoram</p> <p>Terri Vogt</p> <p>Terri Vogt</p> <p>Bernadette Marjoram/Fraser Bell/Craig Innes/Steven Whyte</p>

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		with the Horizon 2020 Smart Cities Programme and the SMARTEES project and, following consultation with the Head of Legal and Democratic Services, the Head of Commercial and Procurement Services and the Head of Finance as appropriate, to approve the entering into of any associated legal or financial documentation.	Services/Head of Finance	
24	<u>Aberdeen Local Development Plan - CHI/17/283</u>	<p>The Committee resolved:</p> <p>(i) to approve the adoption of the Development Plan Scheme for the Aberdeen Local Development Plan 2022, its publication (including electronically) and sending it to Scottish Ministers; and</p> <p>(ii) to agree to send it to, or inform the key agencies and consultees listed in Appendix 1 of this report, as well as placing a copy in each public library in the Aberdeen City region.</p>	Planning and Sustainable Development	Sandra Omondi
25	<u>External Transportation Links to Bay of Nigg - STAG Pre-Appraisal and STAG Part 1 Appraisal - CHI/17/316</u>	<p>The Committee resolved:</p> <p>(i) to reiterate approval of the commissioning of a STAG Pre-Appraisal and STAG Part 1 Appraisal for External Transportation Links to the Bay of Nigg Harbour Development under the Scotland Excel framework;</p> <p>(ii) to approve the increased estimated expenditure detailed in exempt</p>	Planning and Sustainable Development	Ken Neil

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		<p>(iii) Appendix 1 in relation to the above procurement exercise; and to approve the revised £150,000 project cost and associated City Region Deal match funding and add this sum to the Council's Non-Housing Capital Programme.</p>		
26	<p><u>Bridge of Dee Additional River Crossing Capacity - CHI/17/297</u></p>	<p><u>The Committee resolved:</u></p> <p>(i) to note the findings and outcomes of the Bridge of Dee Scottish Transport Appraisal Guidance (STAG) Part 2 – Concept 7A/7B four lane bridge assessment and approve the publication of a final version of the Council website; and</p> <p>(ii) to agree that the four lane bridge options 7A and 7B should not be progressed further given the negative traffic modelling outcomes and that these options should be removed from the future assessment process; and</p> <p>(iii) to instruct the Head of Planning and Sustainable Development in collaboration with the Head of Economic Development and in liaison with Nestrans to take forward discussions to seek to secure the further necessary funding from Scottish and UK Governments for the development and delivery of the new Bridge of Dee, negotiated through a second City Region Deal.</p>	<p>Planning and Sustainable Development</p> <p>Head of Planning and Sustainable Development/Head of Economic Development</p>	<p>Ken Neil</p> <p>Eric Owens/Richard Sweetnam</p>

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27	<u>Strategic Transport Study Update - CHI/17/298</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the contents of this report;</p> <p>(ii) to agree the findings of the additional work in support of the Fraserburgh & Peterhead and Ellon to Aberdeen Strategic Transport Study - Part 1 Appraisal Report;</p> <p>(iii) to instruct the Head of Planning and Sustainable Development to respond to Nestrans advising that this Council agrees that the 'Road & Bus' option package is taken forward for a more detailed assessment in a STAG Part 2;</p> <p>(iv) to instruct the Head of Planning and Sustainable Development to respond to Nestrans advising that this Council agree that the 'Rail and Bus' option is taken forward as part of the wider regional rail considerations through the City Region Deal Strategic Transport Appraisal;</p> <p>(v) to instruct the Head of Planning and Sustainable Development to continue to update this Committee via the Service Update on this project as matters progress;</p> <p>(vi) to instruct the Head of Planning and Sustainable Development in</p>	<p>Planning and Sustainable Development</p> <p>Head of Planning and Sustainable Development</p> <p>Head of Planning and Sustainable Development</p> <p>Head of Planning and Sustainable Development</p> <p>Head of Planning</p>	<p>Ken Neil</p> <p>Eric Owens</p> <p>Eric Owens</p> <p>Eric Owens</p> <p>Eric Owens/Richard</p>

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		<p>collaboration with the Head of Economic Development and in liaison with Nestrans and Aberdeenshire Council to take forward discussions to seek to secure the further necessary funding from Scottish and UK Governments for the development and delivery of the road aspect of the Fraserburgh, Peterhead and Ellon to Aberdeen Strategic Transport Corridor negotiated through a second City Region Deal.</p>	<p>and Sustainable Development/Head of Economic Development</p>	<p>Sweetnam</p>
<p>28</p>	<p><u>AWPR Non-Motorised Users Off-Set Mitigation - CHI/17/305</u></p>	<p>The Committee resolved:</p> <p>(i) to note the allocation of £237,575 from Transport Scotland, via the Aberdeen Western Peripheral Route (AWPR) Managing Agent, for AWPR off-set mitigation on the revised projects (see 3.3 below) and if possible look at the needs of Lovers Walk, Culter;</p> <p>(ii) to approve the alternative route for the path for Bucksburn-Brimmond as detailed in 3.6 below;</p> <p>(iii) to approve that money be re-allocated to an additional section of Bucksburn Valley (Core Path 42) Boardwalk given that the Standing Stones and Peterculter to Milltimber projects are no longer required through AWPR</p>	<p>Planning and Sustainable Development</p> <p>Planning and Sustainable Development</p> <p>Planning and Sustainable Development</p>	<p>Karen Van Eeden</p> <p>Karen Van Eeden</p> <p>Karen Van Eeden</p>

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		<p>offset mitigation (see 3.8 below); and</p> <p>(iv) to authorise the Head of Commercial and Procurement Services following consultation with the Interim Head of Planning and Sustainable Development to procure and deliver the AWPR offset mitigation for core paths as listed in the main body of the report in accordance with grant conditions and the Council's own procurement procedures.</p>	<p>Head of Commercial and Procurement Services/Head of Planning and Sustainable Development</p>	<p>Craig Innes/Eric Owens</p>
29	<p><u>Craigshaw Drive - Cycle Lanes - CHI/17/284</u></p>	<p><u>The Committee resolved:</u></p> <p>(i) to note the option development and appraisal process carried out to date;</p> <p>(ii) to agree the outline design which has emerged from this process, indicated in Appendix 7; and</p> <p>(iii) to instruct the Head of Planning and Sustainable Development to continue with the detailed design and report back to this, or replacement committee with the detailed design, cost, estimates and possible funding sources for future implementation in 2018-19.</p>	<p>Planning and Sustainable Development</p> <p>Head of Planning and Sustainable Development</p>	<p>Kevin Pert</p> <p>Eric Owens</p>
30	<p><u>Various Small Scale Traffic Management Proposals - Stage 1 - CHI/17/300</u></p>	<p><u>The Committee resolved:</u></p> <p>(i) to approve the proposals in principle, excepting the project listed under para 3.18 Chapel Street Multi Storey Care</p>	<p>Public Infrastructure and Environment</p>	<p>James Watt</p>

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31	<u>Balnagask Motte Regeneration - CHI/17/307</u>	<p><u>The Committee resolved:</u></p> <p>(i) to withdraw the report from today's agenda; and</p> <p>(ii) to instruct the Head of Land and Property Assets to further review the legal and financial implications of the report prior to it being re-submitted to Committee for decision making.</p>	Head of Land and Property Assets	John Quinn
32	<u>Exempt Appendix - External Transportation Links to Bay of Nigg - STAG Pre-Appraisal and STAG Part 1 Appraisal - CHI/17/316</u>	<p><u>The Committee resolved:</u></p> <p>To note the exempt appendix.</p>	N/A	N/A

If you require any further information about this decision sheet, please contact Iain Robertson, tel 01224 522869 or email iainrobertson@aberdeencity.gov.uk